



Suitable premises

3.2 Health and safety policy and procedures

Policy statement

The health and safety of children is of paramount importance so we make sure our setting is a safe and healthy place for children, parents, staff and volunteers.

Health and safety information at School House Nurseries

- Our member of staff responsible for health and safety is our Health and Safety Officer (see Roles and Responsibilities for the person in your setting). If you have any health and safety questions, this is the person to ask.
- In addition to our general principles and procedures relating to health and safety, (see below), we have a comprehensive set of risk assessments that consider in detail specific areas of potential harm, and how that harm is mitigated so that everyone in nursery is kept safe.
- There is a health and safety poster on the staff noticeboard in the kitchen.

General principles and procedures relating to health and safety

Windows

- Our windows are out of reach of the children.

Doors

- We take precautions to prevent children's fingers from being trapped in doors.

Floors

- All floor surfaces are checked daily to ensure they are clean and not uneven, wet or damaged.

Electrical/gas equipment

- All electrical/gas equipment conforms to safety requirements and is checked at least every two years by appropriate qualified people.
- Our boiler & electrical meter cupboard is not accessible to the children.
- Fires, heaters, electric sockets, wires and leads are properly guarded and the children are taught not to touch them.



- There are sufficient sockets to prevent overloading.
- The temperature of hot water is controlled to prevent scalds.
- Lighting and ventilation is adequate in all areas including storage areas.

Storage

- All resources and materials from which children select are stored safely.
- All equipment and resources are stored or stacked safely to prevent them accidentally falling or collapsing.

Outdoor area

- Our outdoor area is securely fenced.
- There are no poisonous plants and we don't use herbicides and pesticides.
- All outdoor activities are supervised at all times.

Hygiene

- We act on any new information from the Environment Agency and the Health Care Commission to ensure that we keep up-to-date with the latest recommendations.
- Our daily routines encourage the children to learn about personal hygiene.
- We have a daily cleaning routine for the setting which includes classroom, kitchen, rest area, toilets and nappy changing areas.
- We have a schedule for cleaning equipment, dressing-up clothes and furnishings.
- We implement good hygiene practices by:
 - cleaning tables between activities;
 - cleaning toilets twice daily and as needed;
 - wearing protective clothing – such as aprons and disposable gloves – as appropriate;
 - providing sets of clean clothes;
 - providing tissues and wipes;
 - ensuring individual use of paper towels.

Activities and resources

- Equipment and resources are checked to ensure that they are safe for the ages and stages of the children they are intended for.
- The layout of equipment and furniture allows adults and children to move safely and freely between activities.
- All equipment is regularly checked for cleanliness and safety and any dangerous items are repaired or discarded.
- All materials, including paint and glue, are non-toxic.
- Physical play is constantly supervised.

- Children are taught to handle and store scissors safely.
- Children who are sleeping are checked regularly.
- Children learn about health, safety and personal hygiene through the activities we provide and the routines we follow.
- Any faulty equipment is removed from use and is repaired. If it cannot be repaired it is discarded.

Insurance cover

- We have public liability insurance and employers' liability insurance. The certificate for public liability insurance is displayed on the parents' notice board in the corridor.

This policy was adopted on	Signed on behalf of the nursery	Date for review
<i>August 2023</i>	Stuart Watt	<i>August 2024</i>